



New Hampshire Department of Safety
DIVISION OF STATE POLICE
 Central Repository for Criminal Records
 33 Hazen Drive, Concord, NH 03305

CRIMINAL RECORD RELEASE AUTHORIZATION FORM

SCHOOL EMPLOYEE CRIMINAL HISTORY RECORDS CHECK – RSA 189:13-a

I hereby authorize the New Hampshire Department of Safety, Division of State Police to release whether or not I have been convicted of any offenses pursuant to RSA 189:13-a. This information shall be released to:

Polaris Charter School (Name)
Attn: Elizabeth Putnam, Business Mgr. (Title)
100 Coolidge Ave (Address)
Manchester, NH 03102

(Name and address of authorized representative of the employing school administrative unit, school district, chartered public school, public academy, non-public school, or other person to receive Criminal History Record response)

PLEASE TYPE OR PRINT CLEARLY

Name: _____
LAST (MAIDEN) FIRST MI

Address: _____
STREET CITY STATE ZIP

Date of Birth: ____ / ____ / ____ Social Security # (optional): ____ / ____ / ____

By signing below you are certifying that you are the individual listed above and that the information provided is true under penalty of forgery and/or unsworn falsification.

Releasee's Signature: _____ Date: ____ / ____ / ____

Notary's Signature: _____ Date: ____ / ____ / ____
(Affix seal)

Fees: LIVESCAN - \$41.50 -or- INKED - \$51.50 for Employees and \$25.00 for Volunteers
NHSP LIVESCAN FEES: \$51.50 for Employees and \$35.00 for Volunteers

- Applicant fingerprint card must be submitted at the same time as payment and this form.
- Make checks payable to: State of NH – Criminal Records